



St. Basil the Great

CATHOLIC CHURCH

*joyful • merciful • faithful*

## Job Listing

**Position:** Part-time Custodian

**Hours:** 20-25 hours/week

**Role:** \*Create welcoming, beautiful, and useful spaces in our parish and school to support the human and spiritual flourishing of our guests on campus

### Responsibilities:

- \*Help the maintenance department in keeping the building and grounds clean
- \*Set up and tear down tables and chair arrangements for different ministry groups
- \*Set up stock and maintain cleaning supplies.
- \*Inform the Maintenance Manager of needed repairs
- \*Perform additional duties as needed as assigned by Supervisor and Pastor.

### Qualifications:

- \*Highly responsible and reliable.
- \*Able to use a variety of cleaning products and equipment.
- \*Able to complete tasks on time with minimal supervision.
- \*Excellent communication, interpersonal, and organizational skills.

*Please send resume, cover letter, and 1 reference to Brian at [bbaum@basilthegreat.org](mailto:bbaum@basilthegreat.org)*